

WI-UM Kiwanis District Foundation, Inc.

Board of Directors Meeting

October 26, 2019

Minutes

Call to Order: A meeting of the Board of Directors of the Wisconsin - Upper Michigan Kiwanis District Foundation, Inc. (KDF) was called to order by President Jan Williams, at 9:00 a.m. on Saturday October 26, 2019 at the Radisson Hotel, Fond du Lac, WI.

Roll Call: Board members present were: President Jan Williams, Immediate Past President Jim Sanderson, Past President Representative Paul Shrode, Secretary/Treasurer Mark Finger, Governor Roger Krogstad, Governor-Elect Jean Long Manteufel, Past Governor Representative Justin Hahn, Directors: Jim Buskel, Jim Burmeister, Ken Irwin, Mary Ann Wepfer, Debbie Suennen Rickard, Louise Gudex.

Ex-Officio members present: Financial Consultant Dave Morrison

Board Members absent and excused were: Vice President Michael Pierski, Directors: Gail Pachucki, Lori Bents.

Ex-officio members absent and excused were: Webmaster Bec Loss.

Secretary Establish Quorum: Secretary Mark Finger noted that quorum was present at the time.

Timekeeper: Paul Shrode was appointed as timekeeper.

Approval of Agenda: Irwin moved and was seconded to approve the agenda. Motion passed.

Approval of the Discussion Time Limit: Burmeister moved that the discussion time be limited to 10 minutes with the option to extend by motion. Motion passed.

Approval of the Minutes: Wepfer moved and was seconded to approve the minutes of the August 25, 2019 board meeting. Motion passed.

Officers Reports

President Report: Jan noted that Michael Pierski's Kiwanis club is pending revocation. So, at this time Michael Pierski is not a Kiwanis member. Therefore, the Vice President position is vacant. (Jim Burmeister expressed an interest in the position).

Vice President Report: No report.

Secretary/Treasurer Report

*Mark presented the 2018-2019 finance reports: Operating vs Budget, Club Annual Contribution, September 30, 2019 Endowment Fund.

There was discussion on how to encourage clubs to contribute to the Foundation. Clubs need to be encouraged to bring their checks to the Midyears and Governor visits to present them to the Governor.

Jan proposed the following:

To help encourage board participation, during the annual meeting at convention, there will be a drawing for a \$100 gift card. For every phone call division reps make to a club officer or face to face visit at a club event or meeting, you will have one entry into the drawing. - We are looking for real discussions with the club to promote how we can help them and how they can help the district through the KDF.

Jim Burmeister suggested that clubs are noted on the club giving spreadsheet that have received a grant or matching scholarship grant.

*Mark reviewed the division representative spreadsheet showing the term lengths.

*Mark presented the board nomination form for Jim Buskel. Burmeister moved and was seconded to approve Jim Buskel. Motion passed.

Immediate Past President Report: No report.

Investment Advisor Report

Dave Morrison reviewed the Investment fund report. A copy of the report is in the Box.com folder for the board meeting. The board liked the new report format.

Paul Shrode noted that the Van Kleef money as well as 25% of the club giving from the previous year should be moved into the investment fund. 75% of the previous year's club giving should left in the checking account.

New Business

Committee appointments

Executive and Finance: Bents - one director-at-large

By-laws and Policies: Burmeister, Irwin, Gudex

Fundraising: Pachucki, Suennen Rickard, Hahn

Grants and Scholarships: Suennen Rickard, Bents

Individual Donor/Charitable Giving: Shrode, Irwin

Marketing, Development and Public Relations: Hahn, Wepfer

Nominations and Elections: Sanderson

Jan Williams offered a 2nd \$100 gift card drawing for Committee Meetings: For every phone/in person meeting, committee article sent to the Kiwanews, or club presentation that the committee does, those that participate will receive one entry into the drawing. - So, if you were not assigned to committee, please let Mark know your preference. If you want to join more than one committee, please do! - You do not have to be a voting member on the Board to participate in this drawing, so everyone is included!

Approval of 2017-18 Finance Review

Mark presented the 2017-18 Finance Review. Wepfer moved and was second to approve the review. Motion passed.

Budget

Mark reviewed Lori Bents' proposed 2019-20 budget. After discussion, \$6287.00 (unused from 18-19) was removed from the proposed income budget and reduced the General Grant budget to \$9668.00 to offset. Gudex moved and was seconded to approve the 2019-20 budget as adjusted. Motion passed. Additional discussion revolved around finding out how much money is restricted and how much is unrestricted or temporary. Mark will check with the CPA for suggestions on how to do this.

Grant Request

Mark reviewed the grant request from the Barron Kiwanis club for \$3,000.00. Irwin moved and was seconded to approve the grant request from Barron Kiwanis club. Motion passed.

501c3 Requests

Mark reviewed the list of 501c3 requests. Most of the list that have not been officially approved are those that have been approved in previous years. Hahn moved and was seconded to approve the 501c3 requests as listed. Motion passed.

Regional Midwinter Fundraiser

Burmeister moved and was seconded to approve to have Basket raffles at all of the Midyears. Motion passed.

Other items of Concern

Paul Shrode asked about the KDF website. Paul was wondering are there documents not available on the website that should be. Justin suggested that the Marketing and Public Relations committee review the Foundation's website to see what should be added. Justin also suggested other board members to send their suggestions to the committee. Justin Hahn and Mary Ann Wepfer are the members on the committee.

Announcements

Dale Vannes complimented the KDF board on the good job the foundation is doing.

Jim Burmeister mentioned that he met one of his Governor classmates from Nebraska-Iowa at the Wisconsin Dells Kiwanis meeting. After hearing Jim's presentation on the Foundation, she was impressed with what the foundation is doing and asked for a copy of our brochure. She noted that she sits on the Nebraska-Iowa Foundation board.

Meeting Schedule

The next meeting will be January 30, 2020 at 7:00 p.m. via web conference.

Adjournment

Irwin moved and was seconded to adjourn. Motion passed. Meeting adjourned at 10:55 a.m.

Respectfully Submitted,

Wisconsin - Upper Michigan Kiwanis District Foundation, Inc.
Mark Finger, Secretary/treasurer